

**Village of Cambridge  
Board of Trustees  
Amundson Community Center  
200 Spring Street, Cambridge  
Tuesday, February 22, 2022  
6:30 p.m.**

**APPROVED 3.8.2022**

**Village Board Minutes**

- 1. Call to Order/Roll Call** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Kumbier, Wittwer, Franklin, Rose, Galler, Schaefer Weiss and President McNally. Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; Attorney Landretti, Stafford Resenbaum; Jerry Deschane League of Wisconsin Municipalities; Kate McGinnity, Dane County Supervisor; Sean Dotson, Mike Reiber, Nick Maas, Dancing Goat; Kayla Sipple South Central Landscapes; Dean Lund. Kris Breunig, Tim Phelps, Brenda Newman, Andrea Masotti, Becky Borchardt, Frank Peregrine, Kathye Franz, Tim Franz, Jim Lowrey.
- 2. Pledge of Allegiance**
- 3. Proof of Posting** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village Website.
- 4. Public Appearances:**
  - a. Jerry Deschane, Executive Director, League of Wisconsin Municipalities- Introduced himself and gave board members his business card and explained they are a resource for local government not a reference library for the public. The league was created in 1898. Offers basic training to trustees' Local government 101. He explained that the league has two full time lobbyists on their staff. He encouraged the local elected officials to call your local representatives.
  - b. Kate McGinnity, Dane County Supervisor, Quarterly Update- Explained that they have launched the computer buddies' program. Cambridge Area Resource Network had a survey sent out to seniors and broadband and meals. Showed a presentation regarding an update on the broadband network. Obtaining their own survey from residents and are currently sending out surveys and she encouraged all to fill out the form.
  - c. Jim Lowrey- Town of Christiana and Roxanne Englestad's attorneys found another loophole, per Wisconsin constitution a land lease can not extend past 15 years. Asking for the Board to request a motion to dismiss.
  - d. Becky Borchardt- Found a help for the Fire Department, Governor Evers approved a 30 million in grants, this may help stabilize the EMS. Asked to address their address on Olson way and straighten it out with the post office. Trucks that are for sale, has a client that will trade these trucks in for a brand-new truck for \$10,000.
  - e. Brenda Newman- Concern with driver clearing snow on the bike path asked to speak with the deputy afterwards.
- 5. Approval of Consent Agenda:**

- a. Village Board Minutes: February 8, 2022
- b. Water and Sewer Committee: February 15, 2022

*Trustee Galler made a motion to approve the consent agenda with any grammatical errors corrected, seconded by Trustee Schaefer Weiss. Motion carried.*

## **6. Reports:**

- a. Presidents Report President McNally spoke about the upcoming parade and that they have a master of ceremonies. Waiting to hear from fire department on the breakfast.
- b. Library Board: February 9, 2022, Trustee Schaefer Weiss announced that Director Behm will be retiring February 2023. And that Mary Gjermo will be giving a presentation on the history of the library. The board is also seeking a new president.
- c. Village Office Updates: Administrator/Clerk Moen explained that the office has been busy with taxes, gearing up for the elections, filled year end reports, Treasurer Brynwood has been busy gathering information for the upcoming auditor visit, ongoing projects including preparing tree letters to be mailed. Dane county's taxes were inadvertently over-levied by the Jefferson County's portion. Dane counties residents that have paid in full will be issued a refund. Those that have made 1<sup>st</sup> installment will be credited on their second installment.

7. **Bills** Treasurer Brynwood stated the first round of bills were \$121,874.43, second round of bills were \$1,531.90 for a total of \$123,406.33. President McNally asked for clarification on the incentive payments that are made to the Dancing Goat and At Home again. Treasurer Brynwood stated At Home Again final payment will be September 2028 and The Dancing Goat's final payment approximately 2041, this is an estimate.

*Trustee Kumbier made a motion to approve the bills in the amount of \$123,406.33 seconded by Trustee Galler. Motion carried 7-0 on a roll call vote.*

## **8. Unfinished Business:**

- a. Update regarding Stormwater and Erosion Control Issues in the Vineyard Subdivision. Jason Tuggle from Dane County will present as well as Jane gave a background on this issue. Attorney Landretti gave a memo out the board that there is not enough to issue a stop work order. Certified survey map is not a regulatory tool. Jason Tuggle has been working with Cambridge since 2010 and is familiar with the Vineyards. He explained his area of expertise is erosion control. Gave a quick presentation. Attorney Landretti explained to the audience that this is a listening session to Mr. Tuggle. He showed a map and explained the ponds and arrows that show the direction of the runoff. President McNally stated to the audience that they will have plenty of time to ask questions and to allow Mr. Tuggle to continue. Mr. Tuggle explained the paths that water flows. Mentioned about the farmland to the north and that not all Vineyard runoff goes into the farm field. Attorney Landretti again stated that this meeting must have decorum and keep Mr. Tuggle on task and the audience will have time to ask Mr. Tuggle questions after his presentation. Trustee Kumbier asked if the ponds overflow will it run off on Highway 12, the runoff would run down the right of way.

- b. Listening Session on Public Comments Regarding Vineyard Subdivision Attorney Landretti explained how this listening session is going to go. She explained that each person will have three minutes to speak to allow enough time for all to speak. She also advised the

board to not respond at this time. A resident asked to speak for five minutes because they have prepared documents.

Brenda Newman- stated that she had asked Administrator is there were any issues on her property and was told no. Her house is in a flood plain that she just found out. Minutes are public record. She states that the meeting minutes are locked. Attorney Landretti stated this is not a question and answering session. Attorney also stated that she is not to put board members on the spot, it is not acceptable.

Andrea Massotti-705 Vineyard Crossing- She doesn't have a Vulcan home but others around her are Vulcan's and are in violations. Her issue is with the change of elevation of the house next to her. She and her neighbors have tried to contact Vulcan numerous times and receives no response. She acknowledged that the board does not have control over the building, but Vulcan has caused nothing but problems. She questioned why the village hasn't done anything about the building inspector who is giving occupancy while there are code issues.

Blake Solenberger-711 Kenseth Way presented a packet to all board members and read off the document regarding the master grading plan. He states that Vulcan is not adhering to the permit by following ordinances. And occupancy permits should not be issued. He questioned if Scott Jelle has a master cite grading plan.

Nick Maas- Offered an apology to the board regarding a stop work order. The stop work order was towards the Dancing Goat. His main concern is that there are areas out there that haven't been surveyed in years. Wants the board to do the right thing of issues they can help with.

c. Village Staff Response to Public Comments-Attorney Landretti addressed Mr. Sollenberger regarding the ordinance he spoke about. She mentioned that the staff is strained and recommends a committee be formed to be able to address these issues. Trustee Franklin suggests giving the building inspector a heavy hand to enforce. Trustee Franklin questioned Andrea about how her grading is in her yard- her house slopes away. Trustee Franklin stated it was ok for the builder to leave the dirt. But the builder planted trees in this debris. Trustee Schaefer Weiss agrees with Trustee Franklin about more enforcement. Trustee Rose asked if we could bring in the building inspector. Attorney Landretti stated yes, we can have the building inspector here to address issues.

d. Board Discussion and Possible Actions Regarding Public Comments

*Trustee Franklin made a motion to bring the enforcing lot grading to the plan commission for their review, seconded by Trustee Galler. Motion carried 7-0.*

*Trustee Rose made a motion to have the building inspector come to the next board meeting and address and answer questions from residents that need to be submitted to the village administrator by Friday February 25, 2022 seconded by Trustee Schaefer Weiss. Motion carried 7-0.*

e. Fire Commission Updates

## **9. New Business:**

a. Discussion and Possible Action Regarding Proposed Easement at Well #2:  
Recommendation from Water and Sewer Committee

*Trustee Kumbier made a motion to approve the proposed easement at well #2, seconded by Trustee Galler. Motion carried 7-0.*

- b. Discussion and Possible Action Regarding Amendment to Owner-Engineer Agreement  
– Recommendation from Water and Sewer Committee- Scada system upgrade included in well #3 project in the amount of \$7,500

*Trustee Kumbier made a motion to approve the Scada System upgrade, seconded by Trustee Galler. Motion carried 7-0 on a roll call vote.*

- c. Discussion and Possible Action Regarding Proposed Address Change for 110 W North Street-Treasurer Brynwood explained that she was contacted by the Fort Atkinson Post Office regarding the owner at 110 W North St is requesting 4 delivery points. The post office knows that the Village is to assign this. In further review, Treasurer Brynwood brought up the fact that there are no doors that face North St. All four doors face Olson Way. She is recommending to the board that this address should be 201 Olson Way Ste 1-4.

*Trustee Wittwer made a motion to change the address from 110 W. North St to 201 Olson Way, seconded by Trustee Franklin. Motion carried 7-0.*

- d. Discussion and Possible Action Regarding Mapping System Treasurer Brynwood stated that MSA was recently here and gave a presentation of the mapping system to the public works staff. This is an absolute need to bring the village into the current century. It is a cloud-based system that can be assessed by anyone, it would aid in the maintenance of the entire infrastructure. Including valves, hydrants, locating curb stops, water & sewer mains, streets and tree inventory. Cost would be between \$10k-\$15k with training upfront by MAS but going forward staff can add layers over time. Treasurer Brynwood also mentioned that the cost would be split between departments resulting in an approximate charge of \$3k. Trustee Kumbier mentioned that this is a definite need for the village.

*Trustee Kumbier made a motion to approve the mapping system through Arcgis in the amount of \$12,000, seconded by Trustee Galler. Motion carried 7-0 on a roll call vote.*

**10. Correspondence:** None

**11. Upcoming Meetings:** February 24, Economic Development; Licensing, March 8; March 8, Village Board; March 9 Library Board; March 14, Plan Commission; March 15, Water and Sewer Committee; March 22, Village Board; Personnel TBD.

**12. Questions, Referrals to Staff or Future Agenda Items:**

- a. Tree Ordinances and Policies
- b. Personnel – Job Descriptions and Positions
- c. Liquor License for 281 W Main Street

**13. Adjournment**

Trustee Kumbier made a motion to adjourn, seconded by Trustee Franklin. President McNally adjourned the meeting at 9:24 p.m.

Lisa Moen, Administrator/Clerk/Deputy Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office and Hometown Bank and Village of Cambridge Web site at [www.ci.cambridge.wi.us](http://www.ci.cambridge.wi.us).